

## NORTH CAROLINA APPRAISAL BOARD

5830 Six Forks Road, Raleigh, NC 27609  
Phone (919)870-4854 Fax (919)870-4859  
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[ncab@ncab.org](mailto:ncab@ncab.org)

# COMPLAINT

## INSTRUCTIONS

1. This form should be used when filing a complaint with the North Carolina Appraisal Board against a *registered trainee or licensed or certified real estate appraiser* (hereinafter "*appraiser*").
2. Please fill in the information listed below. Then answer the questions and state your complaint on the reverse side of this form.
3. Your complaint may become a public record, and a copy of it will be given to the appraiser complained against.

### IMPORTANT

The Appraisal Board investigates complaints against registered trainee, and licensed or certified appraisers accused of violating laws, rules or standards of practice. If the Board finds that trainees or appraisers have violated the Appraisal Act or the governing standards, it can only suspend or revoke their licenses.

The Board **cannot**:

- order appraisers to refund appraisal fees or pay damages.
- order appraisers to change appraisals or values on appraisals.
- give you a new value for your property or tell you if the appraiser's value is correct..
- act as your attorney.

### TYPE OR PRINT CLEARLY IN INK

Your Full Name		Your email address	
Residence Address (Street, City, State, Zip Code)		Home Phone	
Business Address (Street, City, State, Zip Code and PO Box)		Work or Mobile Phone	

### APPRAISER(S) COMPLAINED AGAINST

**APPRAISER #1: Appraiser's Lic/Cert #**\_\_\_\_\_

**APPRAISER #2: Appraiser's Lic/Cert #**\_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

Company Address \_\_\_\_\_

(Over)

Physical address of appraised property: \_\_\_\_\_  
\_\_\_\_\_

	Yes	No
Have you consulted an attorney regarding your complaint?	<input type="checkbox"/>	<input type="checkbox"/>

If "Yes," give name: \_\_\_\_\_

Is the complaint involved in a lawsuit filed or pending in court?	<input type="checkbox"/>	<input type="checkbox"/>
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In the form of a brief statement, explain why you are filing this complaint. Be factual. **Furnish copies of all documents pertaining to your complaint (appraisal reports, contracts, letters, etc.), retaining the originals for your files.** Include the name, address, and telephone number of any witness(es) to the transaction in question. Attach additional sheets if necessary. PLEASE TYPE OR PRINT LEGIBLY.

**SIGN AND RETURN THE ORIGINAL OF THIS  
FORM TO THE APPRAISAL BOARD**

I hereby certify that the information presented in this complaint form is true to the best of my knowledge and belief.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Complainant)