

NORTH CAROLINA APPRAISAL BOARD
 5830 Six Forks Road, Raleigh, NC 27609
 Phone: (919)870-4854 Fax: (919)870-4859
 Website: ncappraisalboard.org

Instructor Application for Qualifying Education

<u>Board Use Only</u>			
Previously Approved			
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	A	D	By
Residential	_____	_____	_____
General	_____	_____	_____
USPAP	_____	_____	_____
Statistics	_____	_____	_____
Date:	_____		
Comments:	_____		

Instructions: Application for qualifying education instructor approval must be made on this form. Applicants may not attach a resume in lieu of completing this form or any portion thereof. The Appraisal Board reserves the right to demand verification of education/experience or any other relevant information prior to making a determination on any application.

Instructor Name: _____

List the course provider(s) you will be instructing for: _____

Indicate which program(s) approval is being sought:

Trainee/Residential Program
 Trainee/General Program
 USPAP Statistics

Note: If you are applying for approval to teach the 15 hour National USPAP course, please attach a copy of your current AQB certificate to this form. If you are applying for approval to teach Statistics, Modeling & Finance, proof of completing this class, or having completed 3 semester hours of statistics in an accredited college or university will be required.

Instructor Information:

Address: _____

Phone: (_____) _____ Email Address: _____

Have you ever been Board approved to teach qualifying education? Yes No

If yes:

Please indicate the sponsor's name and approximately the time period that you were approved:

Indicate which program(s) you were approved for: R Program/Residential G Program/General

USPAP Statistics

Licensing/Certification History:

	State	Original Cert. Date (Mo/Yr)	To (Mo/Yr)	License Number
Licensed Residential Appraiser	_____	_____	_____	_____
Certified Residential Appraiser	_____	_____	_____	_____
Certified General Appraiser	_____	_____	_____	_____

List any other professional/occupational license(s) or any professional designation(s) currently or previously held in this State or any other State: _____

Character:

I. Regarding Professional Licenses:

- a. Have you ever been denied a trainee registration, or an appraiser license or certificate in NC or any other state? Yes No
- b. Have you ever had any disciplinary action taken against a trainee registration or appraiser license or certificate in NC or any other state? Yes No
- c. Are there currently any charges pending against you in connection with any professional license in NC or any other state? Yes No

IF ANY OF THESE ANSWERS ARE "YES," PROVIDE A COPY OF THE LICENSING AGENCY'S ORDER AS WELL AS ANY OTHER DOCUMENTATION REGARDING THE CASE. YOU MUST ALSO PROVIDE A COMPLETE WRITTEN EXPLANATION OF EACH CHARGE OR CONVICTION WITH THIS APPLICATION.

II. Regarding Criminal Offenses:

- d. Have you ever been convicted of or plead guilty to or no contest to any criminal offense in NC or any other state? Yes No
- e. Are there currently any criminal charges now pending against you in NC or any other state? Yes No

"CRIMINAL CHARGES" DO NOT INCLUDE SPEEDING OR PARKING VIOLATIONS. THEY DO INCLUDE DRIVING WHILE INTOXICATED OR WHILE UNDER THE INFLUENCE OF ALCOHOL OR DRUGS. IF YOU BELIEVE A CHARGE HAS BEEN ERASED FROM YOUR RECORD OR EXPUNGED, YOU MUST CHECK WITH THE APPROPRIATE COURT TO MAKE SURE THIS HAS HAPPENED.

IF ANY OF THESE ANSWERS ARE "YES," PROVIDE A COPY OF THE COURT JUDGMENT, ARREST WARRANT, OR BILL OF INDICTMENT. INCLUDE A RELEASE FROM PROBATION OR PAROLE IF APPROPRIATE. YOU MUST ALSO PROVIDE A COMPLETE WRITTEN EXPLANATION OF EACH CHARGE OR CONVICTION WITH THIS APPLICATION.

RULE 57B.0306(f) PROVIDES THAT INSTRUCTORS MUST NOT HAVE RECEIVED A REPRIMAND, SUSPENSION (ACTIVE OR INACTIVE), OR REVOCATION OF THEIR APPRAISER'S LICENSE OR CERTIFICATION WITHIN TWO YEARS PRIOR TO THE DATE OF THIS APPLICATION.

Experience:

Do you have at least two years' full-time experience, consisting of 1500 hours per year, as a certified residential or general real estate appraiser within the previous five years, with at least one-half of the experience in residential property appraising? Yes No

If you wish to teach the general appraisal courses, please answer the following:

Do you have three years' full-time experience as a general real estate appraiser within the previous five years, with at least one-half of the experience in income property appraising? Yes No

Signature of Applicant: I certify that the information provided in this application is true and correct to the best of my knowledge. I understand that any omission, inaccuracy or failure to make full disclosure constitutes grounds for denial of instructor approval and for denial/withdrawal of the approval of the sponsoring school.

Signature: _____ Date: _____